

Every Student, Every Day Attendance Policy and Plan

School Year 2025-2026

District 29 3K & Pre-K Centers

Welcome to the 2025-26 School Year!

We are excited to share our school's Every Student, Every Day Attendance Policy and Plan. This policy and plan will hopefully provide you with the information and guidance you need to help you understand the importance of regular attendance in order to ensure that your child gain the maximum benefit from our 3-K and Pre-K program.

OUR SCHOOL COMMUNITY'S ATTENDANCE GOAL

Attendance matters. Missing a day of school means missing hours of instructional time. Research shows that students in regular attendance benefit most from the many services offered in 3-K and Pre-K. A student's year in 3-K and Pre-K is a unique opportunity for learning, growth and development. To ensure students receive this foundation to succeed in Kindergarten and beyond, attendance is crucial. Our goal is for our students to attend school daily or at least 95% of the school year. Your involvement in this effort will help create lasting habits to support school success.

ATTENDANCE TAKING

NY State regulations require schools to maintain records that verify student attendance. Our 3-K and Pre-K Centers will take and record attendance daily from 8:10am-8:55am.

ATTENDANCE DEFINITIONS

Note: Remote Learning days can only be authorized by the NYC DOE Chancellor.

Modality	In-person	Remote
Present	Student attends (is physically present in the classroom/school learning environment) at least one full instructional period during the school day.	Student attends (is virtually present for) synchronous or asynchronous instruction for the equivalent of at least one full instructional period during the scheduled program day.
Absent	A student that is not physically present in the classroom school learning environment for instruction during the scheduled school day.	Not virtually present for synchronous or asynchronous instruction.

¹ Synchronous instruction is defined as live interaction between the teacher and student(s) each day at a scheduled time, communicated in advance to parents and students. For more information, please contact the school.

² Asynchronous learning refers to instruction and learning opportunities that are not centered on students and teachers interacting at the same time. Asynchronous learning activities enable students to work at their own pace so they can learn the same material at different times independently.